

WATER DISTRICT NO. 19
BOARD OF COMMISSIONERS MEETING
Tuesday, December 8, 2009

REGULAR MEETING
6:30 PM

Meeting was called to order at 6:31 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Frank Jackson**, Commissioners **Steve Haworth** and **Richard Bard**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitors present were Commissioner-Elect Bob Powell. Board counsel Loren Dunn arrived at 7:30 PM.

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- 2010 Budget – **Commissioner Haworth** made a Motion to accept the budget proposal as presented with the three amendments that were agreed upon at the November 19th special meeting; **Commissioner Jackson** seconded the Motion. Motion passed unanimously.
- VIEMA representative – Joe Ulatoski has requested the District designate a new representative to serve on the board. **Commissioner Haworth** is willing to serve again in that capacity. **Commissioner Jackson** has requested **General Manager Lakin** to notify Mr. Ulatoski of the decision.
- Water unit for sale from Steven A. Larson property – **Commissioner Bard** made a Motion to acquire and then release for resale the water unit to the next person on the waiting list; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.
- Change of Officers – **Commissioner Haworth** reminded those in attendance about the forthcoming election of officers at the January 2010 meeting.
- 2010 Strategic Planning – **Commissioner Haworth** asked **Commissioner Bard** and **Commissioner-elect Powell** to begin thinking about priorities for fiscal year 2010 and be prepared to discuss them at the January 2010 regular meeting.
- Approval of minutes – Tuesday, November 10th, 2009 – **Commissioner Bard** made a Motion to approve the minutes as amended; **Commissioner Haworth** seconded the Motion. Motion approved unanimously. Thursday, November 19th, 2009 – **Commissioner Haworth** made a Motion to approve the minutes as amended; **Commissioner Bard** seconded the Motion. Motion approved unanimously.

3. OPERATIONS REPORT

- **Operations Lead Wahanik** noted that November 2009 has been one of the lowest Novembers for production in the last six years. Well draw downs and water quality for the State requirements were discussed to bring **Commissioner Elect Powell** up to speed. Discussion continued with the meter discrepancies within the treatment plant process; **Commissioner Jackson** thought that the numbers provided show that the finish meter is probably accurate. The average 100,000 gallon/week discrepancy seems to be internal to the treatment plant.

SPECIAL MEETING ADJOURNED AT 7:34 PM at which time the Board entered into Executive Session.

EXECUTIVE SESSION: An Executive Session was entered at 7:35 PM to discuss legal matters with District counsel under the provisions of RCW 42.30.110 (1). No action was taken in the Executive Session.

RETURN TO REGULAR MEETING: The Commissioners came out of the Executive Session at 8:28 PM.

The Board directed **General Manager Lakin** to work with Board Counsel Loren Dunn on the Matter and Schweinler issues.

4. **ADMINISTRATIVE REPORT**

- Beall Well update - mobilization will begin next week to put install the chlorine contact chamber.
- Financials – bar graph data entry problem for PWTF Hiway/Gorsuch balance – revised amount. November residential consumption revenues 9% below budget – year-to-date 5% above budget. Commercial consumption revenues 16% above budget – year-to-date 19% above budget. Non-productive field labor above budget due to Operations Tech I Rick Tuel extended illness. Account 90000 above budget due to unemployment benefits paid. **Commissioner Haworth** requested adding information to the Field and Administrative labor reports to show budget versus actual on the same table.
- Morgan Hill change application update – Doug Wood, Department of Ecology indicated no challenges were received for our approved application.
- Comp Plan update – **General Manager Lakin** was informed today that our Comp plan review came out of the Physical Environment Committee as “do pass”. It now goes to Council December 14, 2009 for consent.
- The commissioners agreed to meet December 14th at 9 AM to accomplish the exit interview with the state auditor.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN RESOLUTIONS**